



HAMILTON RURAL FIRE DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING
Date: October 9th Meeting Minutes

1. CALL TO ORDER

- a. Chairman Suenram called the meeting to order at 5:30 pm

2. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)

- X Vice-Chair Adams
 X Secretary/Treasurer Brady
 X Trustee Campbell
 X Trustee Huus
 X Chair Suenram

Guests present include Assistant Chief Tony Sisson, Assistant Chief Tyson Woods, Mayor Farrenkopf

- 3. Public Comment (for items not on the agenda)** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may provide written or verbal public comments during this time that are within the subject matter jurisdiction of the Board of Trustees. No Board action or discussion shall be taken on public comment and comments shall be limited to three (3) minutes per person.

- A. Mayor Farrenkopf** – Chief Mohn has resigned, there will be a few meetings with Assistant Chiefs to discuss details going forward. He would also like to have a work session with the Rural Board soon.

- 4. CONSENT ITEMS:** Consent items are non-controversial and can be acted upon at one time without discussion. **Any member of the Board may pull any consent item for discussion and separate action.**

- a. Approval of AGENDA
b. Approval of the MINUTES from September 11th– a regular scheduled meeting
c. Approval of warrants and financial report for August/September

Trustee Brady made a motion to approve agenda, minutes and warrants from September 11th. Trustee Adams seconded the motion. Motion was approved.

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|-------------------------|------------------------------------------------------------------------------|-----------|
| Charter Spectrum | Internet | \$ 104.94 |
| Skycog | Annual domain renewal | \$34.20 |
| Century Link | Phone | \$125.20 |
| Ravalli Electric | Utilities | \$147.00 |
| Northwestern Energy | Utilities- Charlos & Skalkaho (bills available on 10th) | \$244.88 |
| Visa | Repeater move, Microsoft, propane, postage stamps, paper shredder for office | \$2510.98 |
| Stacy Oren | Cleaning – Skalkaho & Charlos | \$150.00 |
| Ronda Taggart | Admin Bookkeeping | \$605.00 |
| Sula Peak Repair & Lawn | Mowing & spraying weeds – Charlos & Skalkaho | \$800.00 |
| HVFD | Pallet water (split w/City) | \$418.32 |
| 406 Clean Slate | Pressure washing at Station 2 & 3 | \$1737.75 |
| MT Fire Trustees Assoc | (3) conference registrations | \$750.00 |
| Culligan | Station 2 services | \$206.05 |
| Mike Huus | Reimbursement – travel/meals expenses to NAEFO conference in Vegas | \$981.03 |
| Bruce Suenram | Reimbursement – travel/meals expenses to MFTA conference | \$685.62 |
| Nathan Brady | Reimbursement – travel/meals expenses MFTA | \$429.20 |
| Ravalli County | Repeater Lease – TBD Delayed until invoice received per Trustee Brady | \$0 |

| | | |
|-------------------------|--------------------------------------------------------------------------|-----------|
| Evans' Ace | supplies | \$55.53 |
| Mission Valley Security | Monitoring – Station 2 & 3 | \$123.00 |
| Best Fire Equipment | Reimbursement for flags purchased for Station 2 & 3 | \$140.00 |
| **Fire Catt | (voided check in Sept \$1800) re-issued with credit applied for re-loads | \$1683.50 |
| **M&M Auto | 7103 | \$270.42 |
| **MT Truck Works | 7221 (\$691.86) 7311 (\$1394.84) 7321 (\$610.45) | \$2697.15 |
| **Safeguard | Check re-order | \$311.40 |
| **The Paper Clip | Office supplies | \$31.39 |

**** Added warrants after posting / emailing board**

5. CORRESPONDENCE AND COMMUNICATIONS

- a. **Trustee Brady** – Stock Farm – Bill Thomas / HOA wants to meet with HRFD; will be in touch about date for the meeting.

6. TRUSTEES REPORTS

- a. **NAEFO** – Trustee Huus and Chair Suenram; reviewed conference
- b. **MFTA** – Trustees Campbell, Brady and Chair Suenram; reviewed conference
- c. **DNRC Wish List** – 16' Enclosed Trailer – need to decide, gets shipped from Tracy, CA (shipping will be the only cost) Motion by Trustee Adams to get the trailer from CA for a cost up to \$1750, seconded by Trustee Brady. Motion passed.

7. VOLUNTEER FIRE ASSOCIATION REPORT - none

8. FIRE CHIEF'S REPORT

- a. **Chief's Report** – Assistant Chief Woods/Sisson – 7311 has several things wrong with it, needs to go to Kalispell; 7113 is having foam issues, needs looked at; reviewed calls, etc;

9. DISCUSSION AND DECISION

- a. **Board Packet / Agenda** – Chairman Suenram – will edit and bring back
- b. **Dot gov Domain Name** – Chairman Suenram – Advantages are it's free and eliminates spam. Will be a verified website. Motion by Trustee Brady to apply for the dot.gov website, seconded by Trustee Campbell. Motion passed.
- c. **Discussion / approval of pressure washers / hot water heaters** – Trustee Brady; discussion ensued about the need for pressure washers and hot water heaters at the rural stations; Trustee Brady presented a quote. Trustee Huus made a motion to purchase (2) hot water heaters and (2) pressure washers up to a cost of \$15,000 total. Motion was seconded by Trustee Adams. Motion passed.

10. DISCUSSION ON:

11. UPDATE ON:

- a. **Tax Roll Audit** – Trustee Brady; still waiting for dates
- b. **Increased Credit Card Limit** – Trustee Brady; nothing received
- c. **New Fire Station Location & ISO Audit** – Trustee Brady; Skip had to leave because of storm, will be back
- d. **Bid / Building Sketch for Storage Building** – Trustee Adams; delayed
- e. **Roster** – Chairman Suenram; working on getting more applications
 1. Kate's List
 2. VFCA Handbook
 3. Draft Interim Fire Chief Position Description
 4. Draft Firefighter Description

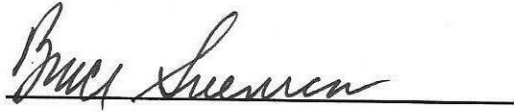
12. ANNOUNCEMENTS: none

13. NEXT MEETING: The next scheduled meeting will be on November 13th at 5:30 pm at the Skalkaho Station

14. ADJOURNED

Meeting adjourned at 7:02 pm

Approved by:

A handwritten signature in black ink, appearing to read "Bruce Sherman", written over a solid black horizontal line.

Board Chairman

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, written over a solid black horizontal line.

Secretary/Treasurer